



St Francis of Assisi
CATHOLIC ACADEMY TRUST

Tel: 01992 583148

Headteacher: Mr M Maloney

St. Joseph's Catholic Primary School



North Road
Hertford
SG14 2BU

E-mail:
admin@stjosephs255.herts.sch.uk

10th June 2025

Dear Parents and Carers,

Welcome to St Joseph's Nursery. We hope that you and your child will find the time spent with us happy and rewarding. Your child will be starting their school life in the Foundation stage. This consists of Nursery and Reception. Please note that there is a separate admissions process for the Reception Class.



Staff

Mrs Leonard	Teacher
Ms de Coning	Teaching Assistant

All about us

My name is Mrs Leonard, and I will be your Nursery Teacher this year. I have two grown-up daughters, and two dogs called Poppy and Roona, we enjoy going on lots of walks and adventures together. I really enjoy working in the Early Years and helping children to explore, discover, and make connections. I also love learning about our natural environment and look forward to exploring Forest School together.

Ms de Coning will also be working in your class, she has two daughters in secondary school and one son still in St Joseph's as well as two cats, you will usually find her on the sidelines at either a football or netball match! She loves working in Early Years and getting to know all the little personalities and what things they enjoy, also helping them to explore and learn too. You will be able to tell both of us all the things you enjoy as we get to know you in Nursery.

Stay and Play taster session

We would like to invite you and your child to a stay and play taster session, which will take place in July. This will be in small groups to allow your child to explore their new learning environment and for you to get to know the team.

Group 1 – Wednesday 2nd July 3.30pm-4pm

Group 2 – Wednesday 9th July 3.30pm-4pm

Information Session

As well as the Stay and Play we will also be holding another open morning on Thursday 10th July from 9.45am - 11am, this however will be for parents only. During this time there will be talks from our Head, EYFS team, time to meet the office staff, uniform supplier and time for Q&A's.



“Together we grow in God's love, learning to be the best we can



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Staggered start

There will be a staggered start to allow your child to settle and explore the nursery classroom in smaller groups.

Monday 8th September:

Group 1: 9.00 – 10.15

Group 2: 10.45 – 12.00

Tuesday 9th September:

Group 1: 9.00 – 10.15

Group 2: 10.45 – 12.00

Wednesday 10th September:

All children in 8:45 – 12:00

This year we would like to extend the offer of a home visit for families that would prefer to meet the staff in a familiar environment and discuss any matters. However, if you would prefer to meet the class teacher in school, then there will be ample opportunities to do this prior to your child starting. Please let the office know if you would like a home visit on the morning of Thursday 4th or Friday 5th September.

Session times

8.45am – 12 o'clock

Lunch Club and afternoon sessions are available in St Joseph's Playgroup (The Ark). Please contact Playgroup directly.

Routines

Please bring your child to the nursery gate (small gate near the Twitchel entrance.) You can access this via the Key Stage 1 playground or the Twitchel gate. At the end of the morning session please collect your child via the Twitchel gate.

Nursery Class Uniform

Plain white polo shirt

Navy tracksuit trousers or leggings St

Joseph's embroidered sweatshirt.

Please see our school website for information on our school uniform and details of how to order directly from Kids Connection, our uniform company. <https://www.stjosephs255.herts.sch.uk/uniform/>



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Things your child will need:

- A water bottle with their name on
- A complete change of school uniform in a bag with their name on, which can stay on their pegs.
- Please also include several sets of spare underwear and socks.
- A pair of waterproof trousers or a waterproof suit and a pair of wellies that the children can use in all weathers and at Forest School.
- Please only bring only **one** bag per child as we have very little storage space.

Snack Time

The children have a drink of milk and a piece of fruit from our snack bar. It is very important that you let us know of any allergies or intolerance your child may have.

How you can help over the summer

- Please encourage your child to dress and undress themselves independently.
- Please teach them how to zip their coat up.
- Encourage them to put their shoes and socks on independently. Shoes with velcro fastenings will help your child to be independent.
- Help your child to use the toilet independently.
- It is very important that you label all of your child's belongings. Items do get misplaced at school but will be returned if they are named.

Outdoor Play

In the Foundation Stage there is a strong emphasis on children learning through play. We use the outside area at all times. Please make sure that your child has suitable clothing, i.e., coats, hats, gloves and wellington boots in winter, sun hats and suntan lotion in summer (suntan lotion must be applied at home).

I look forward to teaching your child from September and to working with you so that they have a very successful year in Nursery.

Yours sincerely

Mrs Leonard
Nursery Teacher



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